

# CENTRE POINTE

Halifax County Condominium Corporation No.181

[www.hccc181.com](http://www.hccc181.com)

## BOARD OF DIRECTOR'S MEETING MINUTES

March 29, 2009

**Attendees:** Patrick Sullivan, Vice-President  
Jamie Hubbs, Director  
Pat Babin, President  
Natasha Lymburner, Treasurer  
Julia Grady, Secretary

### I. Call meeting to order

Meeting called to order by Pat Babin, President, at 12:30, Sunday, March 29, 2009 at 3600 John Parr Drive, Halifax, NS.

### II. Approval of Minutes

Motion to approve January 23 minutes by Natasha. Seconded by Jamie.

Motion to approve February 2 minutes by Julia. Seconded by Pat B.

Motion to approve February 23 minutes Patrick S. Seconded by Pat B.

### III. New Business

#### i. Board Directive to Merit regarding cheques

Although Merit is authorized from RBC to sign cheques, the board has directed Merit that all cheques will be signed by the board (two board signatures required). Cheques will only be signed after all invoices have been reviewed and approved.

#### ii. Townhouse Doors

The board requests that Merit get three complete quotes (transom, door, frame, hardware, bell, installation of mailboxes, etc). The board is planning to have a meeting with the townhouse owners in the first week of May to have a preliminary review of the options.

#### iii. Review for General Meeting

The board members reviewed the agenda for the upcoming meeting. General discussion followed.

#### iv. Staff Performance Issues

The board requests that Merit provide confirmation in writing that only employees of HCCC #181 complete work for the corporation.

#### v. Parking

The board is currently reviewing parking procedures and policies, and a memo will be circulated to update owners.

#### vi. Owner concerns

- Owner has expressed a concern about feeding birds, a memo will be circulated to remind owners about not feeding birds.
- Owner has expressed concerns about drafts in townhouse patio doors. Pat will contact Merit regarding this particular case. A review of the condition of townhouse doors will be included with new reserve fund study. Any owner with specific concerns regarding patio doors should contact the board.

#### IV. Adjournment

Motion to adjourn by Patrick Sullivan. Seconded by Natasha. Motion carried.

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Signature of Board Member

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Date

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Signature of Board Member

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Date