



Halifax County Condominium Corporation No.181
www.hccc181.com

BOARD OF DIRECTOR'S MEETING MINUTES
September 18, 2009

Attendees: Patrick Sullivan, Vice President
Jamie Hubbs, Member at Large
Julia Grady, Secretary
Natasha Lymburner,

Regrets: Pat Babin

I. Call meeting to order

Meeting called to order by Jamie Hubbs at 6:35 at 3600 John Parr Drive, Halifax, NS.

II. New Business

i. Assignment of positions of board members

Motion by Jamie to elect Patrick Sullivan as the President of the board of directors. Seconded by Natasha Sullivan. Motion carried. Other positions have been agreed to as follows: Pat Babin, Vice-President; Natasha Lymburner, Treasurer; Julia Grady, Secretary; and Jamie Hubbs, Member at Large.

ii. Code of Ethics

The board members all agree to resign the code of ethics at the next meeting. We will also review the code and update if necessary given our experiences over the past year.

iii. Standard Operating Procedures

The board has agreed to begin working on a document to outline the standard operating procedures for the Board of Directors of HCCC #181. At our next meeting Natasha will lead a brainstorm to begin this process.

iv. Communication from Owners

The board reviewed several letters received from owners, and will respond as appropriate.

IV. Adjournment

Motion to adjourn by Julia. Seconded by Jamie. Motion carried.

Signature of Board Member

Date

Signature of Board Member

Date